

## Hall 1 – Inclusive Technical Package

For a conference in hall 1, we can provide at no additional cost:

### **Lighting:**

General stage wash  
Spots on main speaker / top table

### **Sound:**

An L-Acoustic sound system, including;  
Lectern Microphones  
Up to x6 wired microphones (e.g. Top Table)  
Up to x4 radio microphones (Hand Held or Tie Clip)  
CD / Laptop Playback

### **Visual:**

20,000 ANSI Lumen projector  
7m x 5m front projection screen  
Presentation laptop c/w Full Microsoft Office Suite  
DVD Playback

### **Furniture:**

Lectern  
Top Table

### **Drapes:**

"Black Box" Drapes

### **Staffing:**

Up to 3 dedicated technicians to supervise/operate above equipment within a normal day.

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 1B and 1C – Inclusive Technical Package

For a conference in hall 1B and 1C, we can provide at no additional cost:

### **Lighting:**

General stage wash  
Spots on main speaker / top table

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x4 wired microphones (e.g. Top Table)  
Up to x2 radio microphones (Hand Held or Tie Clip)  
CD / Laptop Playback

### **Visual:**

6000 ANSI Lumen Projector  
Front projection screen  
Presentation laptop c/w Full Microsoft Office Suite  
DVD Playback

### **Furniture:**

Lectern  
Top Table

### **Staffing:**

Up to two dedicated technician to supervise/operate above equipment within a normal day.

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements

## Hall 3 – Inclusive Technical Package

For a conference in hall 3, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen Projector  
10ft x 7.5ft front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)

A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

A dedicated technician to supervise/operate above equipment within a normal day.

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 3A and 3B Inclusive Technical Package

For a conference in hall 3A or 3B, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen Projector  
10ft x 7.5ft front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)  
A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements

## Hall 4 – Inclusive Technical Package

For a conference in hall 4, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen Projector  
10ft x 7.5ft front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)  
A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 4A and 4B – Inclusive Technical Package

For a conference in hall 4A or 4B, we can provide at no additional cost:

**Sound:**

Speakers for audio playback

**Visual:**

2000 ANSI Lumen projector

8ft x 6ft front projection screen

Presentation laptop c/w Full Microsoft Office Suite

**Stage Furniture:**

Lectern

Top Table (6ft)

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our  
Technical Department for a quote and to discuss your requirements



## Hall 5 – 10 Inclusive Technical Package

For a conference in hall 5 - 10, we can provide at no additional cost:

**Visual:**

50" Plasma Screen

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirement.

## Hall 11 – Inclusive Technical Package

For a conference in hall 11, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen Projector  
10ft x 7.5ft front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)

A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

A dedicated technician to supervise/operate above equipment within a normal day.

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements

## Hall 11A – Inclusive Technical Package

For a conference in hall 11A, we can provide at no additional cost:

**Sound:**

Speakers for audio playback

**Visual:**

2000 ANSI Lumen Projector  
8ft x 6ft Front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

**Stage:**

Lectern  
Top Table (6ft)

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

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A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 11B – Inclusive Technical Package

For a conference in hall 11B, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen projector  
10ft x 7.5ft Front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)

A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 11C – Inclusive Technical Package

For a conference in hall 11C, we can provide at no additional cost:

**Sound:**

Speakers for audio playback

**Visual:**

2000 ANSI Lumen projector  
8ft x 6ft Front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

**Stage Furniture:**

Lectern  
Top Table (6ft)

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

In Halls that can be partitioned, Hall 3 (3A and 3B), Hall 4 (4A and 4B) and Hall 11 (11A, 11B and 11C) **one** inclusive package will be provided. Further Technical Packages can be hired at an additional rate for the remaining partitioned spaces.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 12 – Inclusive Technical Package

For a conference in hall 12, we can provide at no additional cost:

### **Sound:**

A basic sound system, including;  
Lectern Microphones  
Up to x2 wired microphones (e.g. Top Table)

### **Visual:**

4000 ANSI Lumen Projector  
10ft x 7.5ft Front projection screen  
Presentation laptop c/w Full Microsoft Office Suite

### **Stage:**

Up to 6m x 2m stage  
Lectern  
Top Table (6ft)

A 6ft Top Table will comfortably accommodate up to three people. Additional tables are available; however an additional 6ft table will require 2 extra pieces of staging at an additional cost.

### **Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 13 – Inclusive Technical Package

For a conference in hall 13, we can provide at no additional cost:

**Visual:**

50" Plasma Screen

Presentation laptop c/w Full Microsoft Office Suite

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.

## Hall 14 – Inclusive Technical Package

For a conference in hall 14, we can provide at no additional cost:

**Visual:**

50" Plasma Screen

Presentation laptop c/w Full Microsoft Office Suite

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements

## Hall 15 and 16 – Inclusive Technical Package

For a conference in hall 15 and 16, we can provide at no additional cost:

**Visual:**

50" Plasma Screen

**Staffing:**

Technical Support in the Breakout Rooms will be provided by a Standby Technician

A normal day is up to ten continuous working hours, to be taken between 0700hrs - 1900hrs. All hours outside these limits are recharged at an additional rate.

A full range of production equipment is also available to hire. Please contact our Technical Department for a quote and to discuss your requirements.